

# EXTRAORDINARY MINISTERS OF HOLY COMMUNION

- All Extraordinary Ministers of Holy Communion are to have an appointment letter from the Archbishop.
- Candidates are to be fully initiated practicing Catholics, high school graduates, validly married (if married), recognized for faith and devotion to the Holy Eucharist as well as for service in the parish/institution.
- Pastors and chaplains are encouraged to send new Extraordinary Ministers of Holy Communion to the archdiocesan formation sessions. Current Extraordinary Ministers of Holy Communion are also welcome to attend.
- Extraordinary Ministers of Holy Communion typically serve for three years.
- Pastors/chaplains may renew terms, if agreeable and in consultation with the minister.
- Pastors and chaplains are reminded to inform the Office for Divine Worship if they conduct their own formation and to send to this office their request for new Extraordinary Ministers of Holy Communion.
- Request forms can be found on the Office for Divine Worship website. Letters of Appointment from the Archbishop will then follow.
- Extraordinary Ministers of Holy Communion are appointed for a three-year term and for the place where they are commissioned. Terms may be renewed if agreeable to both the pastor/chaplain and the minister.
- All records of active Extraordinary Ministers of Holy Communion are maintained by the parish/institution.
- **Extraordinary Ministers of Holy Communion are commissioned after participation in a training session, according to the form found in the Book of Blessings, Chapter 63, "Order for the Commissioning of Extraordinary Ministers of Holy Communion."**
- Extraordinary Ministers of Holy Communion only serve in the parishes/institutions for which they are commissioned.
- **Under no circumstances are consecrated hosts to be reserved in peoples' homes during the day or overnight for the Communion of the Sick. Every possible arrangement is to be made that hosts for the Communion of the Sick are to be given to the Extraordinary Minister of Holy Communion during the Communion of the Mass. If this is not possible, and with very good reason, then arrangements are to be made for the hosts to be obtained outside of Mass so that the Communion minister can then go immediately to the sick.**